

**MEMBERS OF THE FACULTY OF  
THE GRADUATE GROUP IN  
ENERGY AND RESOURCES**

are:

- (A) The President of the University.
  - (B) The Chancellor at Berkeley.
  - (C) The Executive Vice Chancellor and Provost.
  - (D) The Vice-Provost for Academic Affairs
  - (E) The Dean of the Graduate Division
  - (F) The Deans of the Colleges of Chemistry, Engineering, Environmental Design, Letters and Science, Natural Resources and Schools of Business Administration, Law, Public Health, and Public Policy.
  - (G) All members of the Division who are budgeted in the Energy and Resources Program, designated as “Core Faculty”.
  - (H) Other members of the Senate, nominated by the Chair of the Energy and Resources Group, designated as “Affiliated Faculty”.
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**BY-LAWS OF THE FACULTY OF THE  
GRADUATE GROUP IN ENERGY AND RESOURCES**

**PART I: FUNCTIONS**

1. The Faculty of the Energy and Resources Group shall conduct the governance of the Energy and Resources Group.

**PART II: MEMBERSHIP**

2. In addition to the ex-officio members, By-Law 64, members of the Faculty of the Energy and Resources Group are:
  - All members of the Division who are budgeted in the Energy and Resources Program, designated as “Core Faculty”.
  - Other members of the Senate, nominated by the Chair of the Energy and Resources Group, designated as “Affiliated Faculty”.

### **PART III: OFFICERS**

3. The administrative Chair of the Energy and Resources Program shall serve as Chair of the Faculty.

### **PART IV: MEETINGS**

4. The Faculty shall meet:
  - a) At least once a year;
  - b) At the call of the Chair.

### **PART V: QUORUM**

5. Ten voting members shall constitute a quorum.

### **PART VI: COMMITTEES**

#### Title I: Appointment and Tenure

6. The Chair, in consultation with the Executive Committee, shall appoint members of the Standing and Ad Hoc committees of the Faculty.
7. Committees shall be appointed for a definite time and a definite purpose.
8. Student members shall be chosen by the student body as early as is feasible and shall serve for one year, beginning each academic year.
9. A majority of faculty members of a Standing or Ad Hoc Committee shall constitute a quorum; non-appointment of student members shall not prevent a committee from conducting its business.

#### Title II: List of Standing Committees: Their Powers and Duties

10. Executive – This committee is composed of the Chair, the Vice Chair, the immediate past Chair and/or Chair-Elect, the Core Faculty, one member of the Affiliated Faculty, the principal administrative staff person (ex-officio), and two students, one Master's candidate and one a Ph.D. candidate.

This Committee provides general oversight of the welfare of the Energy and Resources Group. It shall: aid the Chair in administration of the Energy and Resources Program; receive policy recommendations from the various committees of the Faculty; advise the Chair on appointment of Committees; approve nominations for appointment of Affiliated Faculty; and make recommendations to the full Faculty on matters of policy and curriculum.

11. Admissions, Financial Aid, and Recruiting Committee – This Committee is composed of a Chair, selected from the Core Faculty; two or three members of Affiliated Faculty; two student members; and the Graduate Secretary (ex-officio).

The responsibilities of this Committee include oversight, review, and decision-making on the overall process of student recruitment, application, admissions, financial aid, leaves of absence, and enrollment in the context of policies established by the Executive Committee.

12. Curriculum, Examination, and Advising Committee – This Committee is composed of a Chair, selected from the Core Faculty; two members of the Affiliated Faculty; two student members; and the principal administrative staff person (ex-officio).

The responsibilities of this Committee include: review and approval of new courses and changes to existing course; oversight of evaluation of ERG courses, or academic advising, of language and qualifying examinations, of the ERG colloquium, of ERG course publicity, and identification of non-ERG courses of interest. The Committee formulates and recommends to the Executive Committee course requirements for ERG degrees.

13. Diversity Committee – This committee is composed of a Chair and two faculty members selected from ERG Core and Affiliated Faculty, and two student members.

The responsibilities of this Committee are to identify a pool of women/minority applicants who could qualify as faculty candidates for Energy and Resources; to ensure inclusion of graduate students and women/minorities on search and selection committees; to seek

other opportunities to bring professional women and minorities with qualification appropriate to faculty appointment into ERG teaching and research programs; and to seek means to increase female/minority applicants to the Energy and Resources graduate program.

## **PART VII**

14. The Order of Business at meetings shall be:
  - 1) Minutes
  - 2) Announcements by the Chair
  - 3) Reports of Standing Committees
  - 4) Reports of Special Committees
  - 5) Unfinished Business
  - 6) New Business

The regular order of business may be suspended at a meeting by a majority vote of members present.

## **PART VIII**

15. The By-Laws of the Faculty may be suspended by a vote of the Faculty provided that not more than two voting members present object to such suspension.

## **PART IX**

16. The foregoing By-Laws may be added to, amended, or repealed at any regular or special meeting, by a majority vote of all voting members present, provided that a written notice of the proposed change shall be sent to each member at least five days prior to the meeting. (Berkeley Division By-Law 111)